



MINUTES OF THE WASHOE COUNTY SCHOOL DISTRICT GROUP INSURANCE COMMITTEE

December 20, 2018

1. OPENING ITEMS

1.01 Call to Order

The meeting of the Washoe County School District Group Insurance Committee was called to order at 2:10 p.m. at the WCSD Central Administration Building Board Room, 425 East 9th Street, Reno, Nevada 89512.

1.02 Roll Call

Chair Don McHenry and Members Robert Munson, Dawn Miller, Sheryl Bennett, Toni Maresjo, Jeff Bozzo. Members Kathy Howard, Diane Lyon, Tony McMillen, Eric Diamond and Danny Kitts were absent at roll call. WCSD representative Jackie James, Risk Manager, and staff were also present.

1.03 Public Comment

There was no public comment at this time.

2. ITEMS FOR DISCUSSION, PRESENTATION AND/OR ACTION

2.01 Action to Adopt the Agenda

It was moved by Dawn Miller, seconded by Toni Maresjo, that the Insurance Committee adopt the agenda as presented (Yea: Robert Munson, Dawn Miller, Toni Maresjo, Sheryl Bennett, Don McHenry and Jeff Bozzo). Final Resolution: Motion Carried 6-0.

2.02 Discussion and Possible Action to Select a Member of the Insurance Committee from the Current Membership- Robert Munson, Kathy Howard, Dawn Miller, Sheryl Bennett, Toni Maresjo, Diane Lyon, Don McHenry, Tony McMillen, Eric Diamond, Danny Kitts, and Jeff Bozzo-to serve as a representatives on the Request for Proposal (RFP) Committee to review Health Plan Proposals for Washoe County School District Insured Members, and to notify the WCSD Director of Procurement and contracts of the Selection. Note: The selected member shall serve on the RFP committee in a separate capacity from the Insurance Committee and shall not report back to the Committee or any of its members or provide information to the committee or any of its members until or unless the confidential RFP process

has concluded, in compliance with both the RFP process and Nevada's Open Meeting Law (For possible action).

Chris Reich, Deputy Chief General Counsel, Andrea Sullivan, Director of Procurement and Contracts, and Emily Ellison, Chief Human Resources Officer, gave a presentation on the District's Request for Proposal (RFP) Committee process.

Ms. Sullivan discussed the responsibilities of being a member of the RFP Committee and dates of when the RFP Committee will be meeting.

Jackie James, Risk Manager, informed the group that none of the members who were absent to the meeting had expressed an interest in being named to the RFP committee.

Member Jeff Bozzo stated he would like to withdraw his name from consideration. Member Toni Maresjo suggested Robert Munson be selected. Member Munson stated that he would accept a nomination and that he understands the process and responsibilities.

It was moved by Toni Maresjo, seconded by Dawn Miller, that the Insurance Committee select Robert Munson to serve as a Representative on the WCSD Request For Proposal (RFP) Committee to review Health Plan Proposals for Washoe County School District Insured Members, and to notify the WCSD Director of Procurement and Contracts of the selection (Yea: Robert Munson, Dawn Miller, Toni Maresjo, Sheryl Bennett, Don McHenry and Jeff Bozzo.) Final Resolution: Motion Carried 6-0.

3. Closing Items

3.01 Announcement of Next Meeting

The next meeting of the Washoe County School District Insurance Committee will take place at 2:00 p.m. on Thursday, January 24, 2019, at the WCSD Central Administration Building Board Room, 425 East 9th Street, Reno, Nevada 89512.

3.02 Public Comment

There was no public comment at this time.

3.03 Adjourn Meeting

There being no more business, the meeting was adjourned at 2:33 p.m.